

To be approved at next BCA meeting

BARRE CITY BOARD OF CIVIL AUTHORITY MEETING
Held on August 24, 2022

The Board of Civil Authority (BCA) meeting was called to order at 5:00 P.M. in the Council Chamber, Barre City Hall, Barre, Vermont by Board Chair Amanda Gustin. BCA members present were: Peter Anthony, Kimberlie Koalenz-Rosa, Louise Parks, Ivana Argenti, Jake Hemmerick, William Toborg (arrived 5:03 PM), Lisa Liotta (arrived 5:05 PM), and Clerk Carol Dawes.

BCA members absent: Patti Bisson, Michael Boutin, Emel Cambel, Michael Deering, Bob Houle, Karen Lauzon, Thom Lauzon, Brian Parker, Jo Perreault, Samn Stockwell, Tess Taylor, and Teddy Waszazak.

The Board approved the minutes of the August 4, 2022 meeting on motion of Board Member Koalenz-Rosa, seconded by Board Member Anthony. **Motion carried, with Chair Gustin abstaining.**

Clerk Dawes reminded all Board members to read and sign the oath sheet for the upcoming property tax assessment appeal hearings.

The Board reviewed, revised, and ratified the Rules for Procedure for Tax Assessment Appeal Hearings on motion of Board Member Anthony, seconded by Board Member Koalenz-Rosa. **Motion carried.**

The Board reviewed the Information Handout. Clerk Dawes noted a few suggested revisions, including replacing all gender-specific pronouns with the singular they/them/their. There was discussion on whether such use of they/them/there is grammatically correct. The Board approved making the pronoun replacements as recommended by the Clerk on motion of Board Member Anthony, seconded by Board Member Hemmerick. **Motion carried with Board Members Toborg and Koalenz-Rosa voting against.**

The Board ratified the Information Handout as revised on motion of Board Member Anthony, seconded by Board Member Hemmerick. **Motion carried with Board Member Toborg voting against.**

The Clerk said there is one (1) appeal request to be heard. The Board discussed dates for the hearings and settled on holding the initial hearing on Wednesday, September 28th, at 6PM, and holding the second hearing for the inspection team report and deliberative session on Wednesday, October 26th, at 6PM. All meetings will be held in the Council Chambers. The Board concurred on the dates and location.

Clerk Dawes noted there is one (1) request for a hearing before the Board of Abatement, and recommended it be held on the September 28th hearing date, following the BCA assessment hearing. The Board concurred. The Clerk reminded everyone of the quorum requirements for BOA hearings.

Clerk Dawes gave a brief overview of planning for the November 8, 2022 general election, and noted the traditional pre-election BCA meeting will be held Thursday, November 3rd, at 6PM in the Council chambers.

There was a brief discussion about reviewing the population numbers for the three City wards, to determine if the division is still equitable. The Board approved having the Clerk distribute copies of the map and census numbers to the Board for discussion at a future meeting on motion of Board Member Toborg, seconded by Board Member Anthony. **Motion carried.**

Chair Gustin read a resolution in appreciation and gratitude for 13 years of service by Justice of the Peace Kimberlie Koalenz-Rosa. The resolution was enthusiastically and unanimously approved by the Board on motion of Board Member Anthony, seconded by Board Member Toborg. **Motion carried.**

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Clerk Dawes noted there are three other JPs retiring from there service at the end of their current term in February, in addition to Board Member Koalenz-Rosa: Louise Parks, Jo Perreault, and Bob Houle. Board members expressed their gratitude to these retiring Justice of the Peace.

The meeting recessed at 7:00 PM until Wednesday, September 28th, at 6PM in the City Council Chambers on motion of Board Member Toborg, seconded by Board Member Koalenz-Rosa. **Motion carried.**

Respectfully submitted,

Carolyn S. Dawes, Clerk of the Board

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